ArmorerLink™ Firearm Management Software (ALFMS) training is a two-day, sixteen-hour course for learning how to setup and use the ALFMS. This class is designed for the implementation team.

Location: Armorer Link, Inc. Corporate Office[1]
4660 NE Belknap Court Suite 101, Hillsboro, Oregon 97124 U.S.A

Requirements: Laptop Computer with Wi-Fi and/or Ethernet Connection
Internet Browser (Google Chrome® or Microsoft® I.E. Ver. 9 or Higher)
Cellular Telephone (iPhone® or Android®)

Class Size: Limited to 6 students.

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[1] On site training available, travel fees apply.

ArmorerLink™ FMS Training Syllabus Day 1

Time	Action	Agenda	Minutes
08:00	Lecture	Introductions and class overview.	10
08:10	Practical	Module A. Settings	50
		1. Setup Defaults	
		2. Users Profile and Certifications	
		3. User Classification Lists	
		4. Upload Officer Contact Information	
		5. Upload Officer ID Photograph	
09:00	Break	10 Minutes	10
09:10	Lecture	Organizing Inventory	20
		1. Defining Items, Consumables and Assets	
		2. Armory Inventory Management	
		3. Supply Depot Inventory Management	
09:30	Practical	Module B. Inventory	90
		1. Add Edit Inventory Item	
		2. Print Bin Label	
		3. Physical Count	
		4. Receive Inventory Item	
		5. Inventory Physical Count Variance	
		6. Upload Inventory Item Photograph	
		7. Inventory Item List	
11:00	Break	10 Minutes	10
11:10	Lecture	Procurement and Product Sourcing	10
11:20	Practical	Module C. Purchase Request	40
		1. Minimum Stock Fulfillment	
		2. Custom Purchase Request	
		3. View Sent Request	
12:00	Lunch	60 Minutes	60
13:00	Practical	Module D. Equipment Issuance	90
		1. Issue Equipment	
		2. Return Issued Equipment	
		3. View Officer Issuance History	
		4. Add Edit Equipment Kit	
		5. Print Item Bin Label	
		6. Equipment Disposition	
		7. Equipment Audit	
14:30	Break	10 Minutes	10
14:40	Practical	Module E. Firearm Issuance	90
		1. Issue Firearms	
		2. Return Issued Firearms	
		3. Firearms Available for Issuance	
		4. Classify Firearms	
		5. Firearm Service History	
		6. Firearm Audit	
		7. Firearms Due for Replacement	
		8. Upload Officer Issued Firearms	
16:20	Practical	Module F. Loaner Firearms	40
		1. Check-out Loaner Firearms	
		2. Check-in Loaner Firearms	
		3. View Loaner Firearms Checked Out	
		4. View Firearms Availability	
17:00		Day 1 Training Ends	

ArmorerLink™ FMS Training Syllabus Day 2

Time	Action	Agenda	Minutes
08:00	Practical	Module G. Training	90
		1. Training Locations	
		2. Training Courses	
		3. Training Syllabuses	
		4. Class Roster	
		5. Enter Firearm Qualification Scores	
		6. Firearm Qualifications Past Due	
		7. View Firearm Qualifications Scores	
09:30	Break	10 Minutes	10
09:40	Practical	Module H. Armory Scheduling	20
		1. Schedule a Service Appointment	
		2. Cancel a Service Appointment	
10:00	Practical	Module I. Firearm Maintenance	60
		1. Work Order Status	
		2. Service a Work Order	
		3. Firearm Service History	
		4. Preventive Maintenance Past Due	
11:00	Break	10 Minutes	10
11:10	Practical	Module J. Armory Management	50
		1. Enter Armorer Work Schedule	
		2. View Armorer Work Schedule	
		3. View Service Appointments	
12:00	Lunch	60 Minutes	60
13:00	Practical	Module J. Armory Management	90
		4. Firearm Service Standards	
		5. Armory Work Load Report	
		6. Armory Throughput Report	
		7. Armorer Manual List	
		8. Schematic List	
		9. Armorer Tool Box Inventory List	
		10. Upload Armorer Manuals	
		11. Upload Schematics	
14:30	Break	10 Minutes	10
14:40	Practical	Module K. Utilities	90
		1. My Profile and Password	
		2. Contact ArmorerLink™ Support	
		3. Mobile Applications	
		4. Order Supplies from ArmorerLink™	
16:10	Lecture	Q & A and Reviews	40
16:50	Administrative	Graduation	10