RISK AND PERFORMANCE TEST

ArmorerLink™

PURPOSE

This test is designed to measure the accessibility and accuracy of vital records most commonly subpoenaed. If your agency is struggling with spreadsheets and paper forms, or worse, cannot produce the records, your agency is at risk and should evaluate current policy and procedures.

INSTRUCTIONS

Select a peace officer from your agency with a minimum service history of five years. For the officer selected, compile information listed in the table below. In the compilation time box, write the time it took to compile the information. Finally, ask your risk manager to audit compilation.

DOCUMENT TYPE	DESCRIPTION	COMPILATION TIME
Officer Training Records	• Officer's entire training history to include every class officer has attended since hired, hours of training attended and hours officer instructed. • Syllabus for duty pistol training and qualification • Officer's entire firearm qualification records for primary duty pistol and support weapons. Including range masters name for every qualification.	
Officer Duty Pistol	• Officer's duty pistol last preventive maintenance records to include: date pistol was serviced, armorer's name, parts replaced, assembled and disassembled inspections list, date and time firearm was transferred to officer by armorer. • Date and time duty ammunition was issued, including number of rounds.	
Officer Equipment	• Officer's issued equipment list to include, date body armor and gas mask filters expire.	
Agency Firearms Records	• List of all firearms in control by agency, include the following dispositions: inventory, issued to officers, government 1033 program, officer owned, reported lost, reported stolen, sold, traded, destroyed and transferred to officer. *Note: For lost and stolen firearms please include agency case number.*	
	TOTAL COMPILATION TIME	

With ArmorerLink™ Firearm Management Software (ALFMS), compiling the above information takes less than five minutes. ALFMS automatically captures information in real-time, saving agencies valuable resources, reducing clerical errors and mitigating risks. To schedule an online demonstration, please contact us at www.armorerlink.com or call (800) 571-0753.